

COVID-19 PROTOCOL

UNDERWOOD MEMORIAL LIBRARY

- **NO ENTRY WITHOUT A FACE MASK** (per Governor's Executive Order), we can provide disposable masks if necessary and can offer curbside service.
- NO entry if you feel sick, have a new cough or fever.
- 20 MINUTE LIMIT in building *per patron, per day*.
- ALL BOOKS/ITEMS **MUST BE RETURNED TO THE DROP BOX BEFORE ENTRY – NO EXCEPTIONS!!!**
- KNOCK for admittance.
- Must use hand sanitizer and mask before advancing into the Library to browse stacks or use computer.
- Limit of four (4) patrons in building at a time.
- FOLLOW LIBRARY SIGNAGE – 6 foot distancing and directional signs.

- CHILDREN IN THE LIBRARY must be with a parent and in complete control of parent at all times, NO UN-NECESSARY TOUCHING OF ITEMS/SURFACES!!!
- If requested we will gladly make an appointment with you to bring your children/family in separately at another time.

*THANK YOU FOR
UNDERSTANDING AND KEEPING
OUR STAFF, YOURSELF AND
OTHER PATRONS HEALTHY!*

Underwood Memorial Library Staff and Trustees