



Town of Fayette

Short Term Rental License Application

Questions? Contact Code Enforcement Officer Jessica Leighton
fayetteceo@gmail.com
(207) 685-4373

***For the 2025 calendar year, all short-term rentals must be licensed by January 1, 2025
Applications for 2025 are due by December 1, 2024***

Please Note:

- An accessory dwelling unit, permitted or constructed after July 1, 2024, may not be utilized as a Short-Term Rental, and shall not qualify for a license.
- Only one Short-Term Rental may be rented at a time on each parcel of land. Applicants may obtain a license for multiple short-term rentals per parcel but may not rent them simultaneously under this license agreement. **For multiple rentals operated simultaneously, a permit for commercial lodging MUST be obtained from the Town of Fayette Planning Board.**

Applicant/Owner Information

(if not owner, proof of right, title, interest required, i.e. letter of authorization, purchase/sale agreement)

1. Applicant Name: _____
 2. Phone: _____ Best way to contact? Phone / Email
 3. E-mail Address: _____
 4. Mailing Address: _____
-

Property Information

1. Address: _____
 2. Map/Lot: _____
 3. In Subdivision? Yes / No
 4. Type of Rental (i.e. single family home, apartment, campsite): _____
 5. Number of bedrooms: _____
 6. Type of water supply: _____
 7. Is the property located within any Shoreland District? Yes / No
 8. Number of parking spaces: _____
 9. Where is STR advertised? _____
-

Emergency Contact Information (if different from applicant)

Must remain within 2 hours of property.

1. Name: _____
 2. Phone: _____
 3. Physical Address: _____
-

Continue to next page

Wastewater Disposal

- 1. Wastewater Disposal Method: _____
- 2. Design available? Yes No *If no, please attach inspection results*
- 3. If within any shoreland district, is property occupied for more than 180 days annually? Yes / No
- 4. If yes, date that system was last pumped: _____
 NOTE: For shoreland district properties occupied 180 days or more, septic system must be pumped at least every two years.

Additional Attachments

- HHE-200 (septic design)
- Plot plan of entire parcel
(Must show STR location, parking area, location of septic system, other buildings)
- Floor plan of Short-Term Rental
(Must show bedrooms, hallways, emergency exits, locations of all carbon monoxide and smoke detectors, and any required fire extinguishers)
- Copy of anticipated or current advertisement
(Must include advertising platform(s), maximum occupancy, parking limits, and performance standards applicable to guests/renters)

I certify that all information given in this Application is accurate and truthful. All proposed uses shall be in conformance with this Application and with the Fayette Short-Term Rental Licensing Ordinance.

I understand that a license will only be issued on the condition that all material representations made by this applicant are true. I also understand that the Town of Fayette may revoke or amend this license if a material representation was inaccurate or missing.

<i>Applicant / Owner Signature</i>	<i>Date</i>
<i>Applicant / Owner Signature</i>	<i>Date</i>
<i>Owner Signature (if different than applicant)</i>	<i>Date</i>

Municipal Use Only

Date received: _____ Received by: _____

Date declared complete: _____

Date license issued: _____